

**BRADFORD PEVERELL PARISH COUNCIL MEETING**

Held in the Village Hall on Thursday March 1st, 2018

**Present** –Chair Cllr S Denning, Cllrs N Howard, J. Desborough, P. Cooper, P. Meaden, and T. Buck..  
D.Cllrs Fred Horsington and Tim Yarker, Representatives T. Putnam and T. Collins plus clerk J. Adlam.

**Democratic Period** - Nothing raised in this period

**1 Apologies-** C.Cllr Jill Haynes, Cllr D. Verner-Jeffreys and rep Chris Snow

**2 Minutes of meeting** held on Thursday Jan 4th, 2018  
Proposed by Cllr P Meaden, Seconded by Cllr. P Cooper.

**3 Matters Arising**

- Cllr Desborough will contact Ben Murphy (who has replaced Simon Conibear at Poundbury) with regard to all the plastic bags and rubbish that is now littering the hedgerows of the Roman road and along the bypass up to Monkeys Jump.

**4 County & District Councillors**

D.Cllrs Tim Yarker and Fred Horsington reported that the re-organisation into a Unitary Authority has been agreed but awaits final signing off. Keith Cheeseman will be in charge of the team undertaking the unification process. Vesting of the new organisation will take place on 1/4/19 and elections will follow on 2/5/19.

W.D.D.C have agreed their final budget and council tax will rise by £5 for a band D property.

W.D. strategy committee approved a plan to deliver affordable housing. (The initial investment will be from WDDC.)

Local Plan - preferred sites for development should be known soon and there will be a consultation in July.

**5 Village Hall** - appointment of representative.

Cllr Tess Buck agreed to be the parish council rep on the village hall committee.  
(clerk to notify VH committee and let Tess know date of next meeting)

**6 Correspondence.**

- All received mail has either been circulated or forwarded electronically.

**7 Representatives Reports**

- Village Hall - Minutes of last meeting of committee have been circulated.
- Amenity Fields - Cllr Paul Cooper. Hedge on Jubilee field has been cut. Invoice to follow soon. Seesaw parts have arrived and Steven Day of Elite Playgrounds will do repair as soon as possible.
- Muckleford - Cllr Tess Buck - Road was flooded this morning from the high river levels but has receded now. There has been more fly-tipping along Muckleford Lane.
- DAPTC - Cllr Cooper - nothing to report

**8 Officers reports -**

- Village Maintenance - Cllr Howard will follow up his report of the slippery moss on the pavements of Glebefields (reported in November)
- Transport - Tim Collins - resigned this evening as there are no longer any buses serving the village but he will be involved if anything changes.
- Footpaths and Rights of Way - Cllr Verner-Jeffreys - not present.
- Publicity - T. Putnam - nothing to report.
- Flood Warden - C. Snow - not present but he has applied to the village hall committee for permission to store the pump there as access can be gained through any keyholder.
- **Next Agenda - access to pump and instructions for use.**

9 **Planning** - Councillors would like to register their dismay at the difficulty of using the online consultation process. *Clerk to pass on comments at next drop-in session (April 12th)*

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10 **Finance** - a) Use of donations - Councillors discussed using the donations we have received to purchase a new bench. It was decided by all present to order a wood-effect recycled plastic one (maintenance free with a 25 year life). Cllr Buck wanted us to purchase a second one in memory of Andrew but she did not want it marked as such.

b) New procedure with Annual Returns - Clerk attended an Introduction to the new Auditors course at Athelhampton and passed on the information gained. Councils with a gross turnover of less than £25,000 will no longer be obliged to have a Limited Assurance Review. They will need to complete an Annual Governance and Accountability Return to send to PKF Littlejohn LLP, and all documents must be published on website to conform with the Transparency code for smaller authorities. The council can request a full review at the cost of £200 or there is a chance that they could be picked at random as part of the 10% which **have** to be looked at by PKF, which would also involve a cost of £200.

Documents must be downloaded from their website and councils will no longer be given dates for publication etc but all documents must be approved and signed off before July 2nd, 2018.

c) <u>Cheques to sign</u> - R.J.Andrew (hedge cut)	£ 187.00	)	
DAPTC (course)	£ 15.00	)	prop PC
J.Adlam (Half annual pay)	£1016.64	)	sec NH
Chalk Stream donation	£ 50.00	)	

There will be several cheques to sign before next meeting which were also approved. Namely -

Internal Audit £25.00, Seesaw parts -£470.47, Seesaw repair (approx £100), Wicksteed inspection £54.00, Clerk office expenses (approx £150.00) and purchase of benches £771.60.

d) VAT return sent off for £536.90

11 **Any Other Business** - nothing else

12 **Future Meetings Arranged** -  
May 3rd (AGM), July 5th, Sept 6th and Nov 1st.

Meeting closed at 8.50pm.