

BRADFORD PEVERELL PARISH COUNCIL

ANNUAL MEETING

Held in the Village Hall on Thursday 16th May 2023

Starting at 6:15pm

MINUTES

In attendance:

Bradford Peverell Parish Councillors

Sylvia Denning — Vice-Chairman (SD)

Paul Meaden (PM)

Neil Howard (NH)

Jon Desborough (JD)

Gloria Towner (GT)

Bradford Peverell Parish Council (BPPC) Officer

Clerk — Christopher Cook (CC)

BPPC Representatives-

Tess Buck - Village Hall (TB)

Cathy Bishop — Muckleford (CB)

Bob Walton – Defibrillator (BW)

Colin Hawkins – Flood Warden (CH)

Apologies for absence:

David Taylor – Dorset Councillor

Colin Chapman – BPPC Rep. for Amenity Fields

General Public

There were two members in attendance.

1. The apologies for absence were read out and noted, as per the list above.
2. The first items taken, in order to conform with a statutory requirement, were items 5 and 6 from the published Agenda.
 5. Councillor Gloria Towner was unanimously elected as Chairman and duly took over the chairmanship from SD. GT then welcomed everyone and explained the purpose of this meeting. She then left the meeting.
 6. No proposals were put forward for the post of Vice-Chairman. It was therefore agreed that the matter would be addressed at the next (July) meeting of BPPC.
3. The minutes of last year's meeting were unanimously accepted and were signed as such by PM.
4. There were no declarations of interest to be made.
7. The accounts for the year to 31st March 2024 had already been circulated to councillors. They were unanimously agreed and accepted. At this point, John Harrop left the meeting.
8. Although he proposed new Code of Conduct had already been circulated to councillors, some had not yet had the opportunity to read through it. Council therefore agree that this matter would be considered at the next (July) meeting.
9. Council unanimously agreed that the current Standing Orders were fit for purpose.
10. Existing representatives had all agreed to continue to provide the invaluable work that they do. Councillors expressed their delight and gratitude for all the exemplary yet mainly unsung work contributed by the representatives.

BW reported on the defibrillator: While the Parish Council has formally taken ownership of the defibrillator, BW remains as the registered "Guardian". It is registered with the British Heart Foundation (BHF) and they are the key, central registry of voluntarily managed defibrillators. Our defibrillator used to be leased from the local ambulance authority. Under that system, someone who had witnessed a person suffering a possible heart attack, would call the ambulance service who would go through a prescribed set of questions before deciding whether to send an ambulance and whether to inform the caller where and how to access the defibrillator. Under the new arrangement, the BHF will have notified the ambulance authority of the location and access code to the new defibrillator. The ambulance authority then go through the same routine with any caller just as they did before. BW continues to check the defibrillator at least monthly. In addition, the ambulance service will notify BW of all notifications from defibrillator manufacturers, of potential faults or product recalls. BW then checks the BPPC defibrillator to see if it is affected.

In terms of future expenditure, it would be as well to budget for the replacement pads and a replacement battery. The battery is guaranteed for 3 years and the expected life is 4 years. It is believed that it has been in place for 2 years come this August. At the moment we do not have a spare battery so that if the existing one fails, it will take time to buy a new one and replace the old with the new. There is a pad and a spare pad. They are both currently within their useful lives but when they reach their use by dates, they will need replacing.

It was agreed previously that there would be an annual session for the public on the use of the defibrillator. This was and would in future be run by Dr Jackie Morgan. Around 27 people turned up to the last such session.

11. The Chairman asked if there were any other matters anyone wished to raise. No-one raised any matter.
12. It was agreed that the date of the next meeting would be in approximately one year's time but a precise date and time would be agreed nearer the relevant time.